

# **Privacy policy**

This privacy policy informs you about data processing when you visit our website, use our platform, work with or for us or apply for a job with us.

We reserve the right to adapt the data protection information from time to time so that it always corresponds to the actual and legal circumstances. Please therefore check this privacy policy regularly.

# 1. INFORMATION ON THE RESPONSIBLE PERSON

Responsible for the data processing mentioned in this privacy policy is: MedSP Sàrl Chemin des Colombettes 1 1740 Neyruz FR

If you have any questions about this privacy policy, please contact us at <a href="mailto:contact@med-sp.ch">contact@med-sp.ch</a>

# 2. WEBSITE AND PLATFORM

When you visit our website and use our platform, online identifiers such as your IP address are automatically recorded. In addition, we process data that you provide to us when you create an account or log in to your account. In particular, this includes your surname, first name, e-mail address, user name and password.

We process this data in order to operate our website, to provide you with access to our platform and to offer you support and other services.

We also automatically process certain types of information when you use our platform, in particular information about your access to datasets (calculators, modifiers, ...), modification of datasets, exports from the platform, platform administration data or parameter changes.

# Disclosure of your personal data

We only share your personal data with third parties if this is necessary to provide our services, to comply with legal requirements or to protect our rights and property rights. Under no circumstances do we pass on your data to third parties for commercial or marketing purposes.



Address: MedSP Sàrl, Chemin des colombettes 1, 1740 Neyruz E-Mail: contact@med-sp.ch

Website: www.med-sp.ch

## 3. CUSTOMERS OF MEDSP

We process personal data that we need for contract negotiations, service provision, billing and support.

These are in particular: Surname, first name, telephone number, function, institution, contact date, purpose of contact. In addition, we also process data that you provide to us on a voluntary basis.

Disclosure of your personal data

Subject to section 6, we will only share your personal data with third parties if this is necessary to provide our services, to comply with legal requirements or to protect our rights and property rights. Under no circumstances do we share your data with third parties for commercial or marketing purposes.

#### 4. APPLICATIONS

If you apply for a position with us, we will only process your application documents in the context of filling an advertised position or to review an unsolicited application from you. Subject to section 6, we will not pass on your data to third parties. If we keep your application documents for longer, e.g. for future job advertisements, this will only be done in consultation with you.

# 5. EMPLOYEES AND BUSINESS PARTNERS

If you work with or for us, we will only process the data you provide to us to fulfill our contractual obligations or to achieve the purpose of our collaboration.

Disclosure of your personal data

We share your personal data in order to provide our services, to comply with legal requirements or to protect our rights and property rights.

# 6. LOCATION OF DATA PROCESSING AND INVOLVEMENT OF EXTERNAL IT SERVICE PROVIDERS

The data processing activities are carried out in Switzerland.

As part of our service provision, we use external IT service providers and cloud providers with servers in Switzerland.

## 7. YOUR RIGHTS

You have the right to access, correct or delete the personal data that we have stored about you. In addition, you have the right to restrict or object to the processing of your personal data.



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# 8. DATA SECURITY

We take appropriate technical and organizational measures to protect your personal data and ensure that it is not lost, misused or inappropriately accessed, disclosed, altered or destroyed.



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